***St. Mary’s Parish Pastoral Council***

Minutes from Business Meeting

February 18, 2019

6:33 pm: President Adam Haluska called the meeting to order.

6:34 – **Opening Prayer**- The Vision Statement and 2020 prayer was read.

6:36 - **Roll Call-** June Maiers – by sign in.

Present Members: Michel Montgomery, Alan Wieskamp, Sue Schmitt, Jeff Geistkamper, Mark Sovers, Marianne Harney, Bob Huber, Nick Jedlicka, Pat Zimmerman, Adam Haluska, June Maiers

6:37 – **Motion to approve minutes**- Moved by Sue Schmitt, 2nd by Alan Wieskamp, Unanimous Approval. (8)

6:40 – **Lightning round** - **Commission reports:**

* Helping Hands Helping Hands- Marianne Harney & Pat Zimmerman
	+ Profit from cookie walk was $658.50 – slightly down from previous year
	+ $2500 given to music ministry for the organ.
	+ $250 scholarships given to Marcus Martin and Kylee Holubar
	+ Taking care of receptions for all events
	+ Tammy Donohue washed robes before Advent. Will repair any that need repairing. June offered to sew if needed.
* Church Life – needs to be revamped per Fr. Tim and Alan Wieskamp
* Liturgy Commission – June Maiers
	+ Meeting was held on 01/14. (see minutes at end)
* Knights of Columbus – Alan Wieskamp & Michel Montgomery
	+ Yearly events have changed. May have only one breakfast instead of 3
	+ Scholarship of $1000 was granted to Raiden Takeuchi for a trip to India for missionary work, evangelizing, and discernment.
	+ When child baptized , KC’s present a rose to the mother, medal and prayer card to the family, and rosary to the family. There were 6 baptisms in December.
	+ At Iowa football games, the Knights run a sausage tent, which is the main source of their fundraising. They would like to hold an event at the church to recruit members and volunteers.
* Bob Huber
* Schedules of when the doors will be unlocked have been sent out.
* Key cards are available for those who need them.
* Crucifix lights in main sanctuary shorted out. Need to get the lift to replace the wiring and bulbs.
* Bulbs in chandeliers will be replaced with LED buts.
* Keys:
	+ There will be one master for the fire department.
	+ Submasters will be keyed for those who need them.
* Motion sensor lights have been removed in the basement. Others in the building being removed as well.
* School currently has 10 master keys as we are an emergency relocation site for the schools. They will be getting keys to the Hall door.
* School district has added insurance to cover the use of the church parking lot for school events.
* Faith Formation. (See notes at end)
* Homebound Communion – reported by Adam
* Managed by Nancy Upmeyer
* Currently have 5 or 6 people
* Could be added to MSP in future.
* Cemetery meeting – next one to be held on 02/19/2019 at 6:30 pm

7:30 **– General Discussion**

* Fr. Tim’s retirement
	+ Date and time of celebration - 06/23/2019 – after 10:30 mass
	+ Gift ideas discussed.

7:36 – **Next Meeting:** Monday March 25, 2019 @ 6:30pm

7:38 – **Closing Prayer**

7:40 - **Adjourn**

**Faith Formation Feb 2019**

**The Biggest Lie**: Christmas Give-Away, with follow-up in bulletin and homilies to encourage reading

**Discipleship Sunday**: *To encourage a deeper commitment to discipleship in the New Year, Fr. Tim encouraged participation in prayer and formation opportunities.*  On the feast day of the Baptism of the Lord, when Jesus accept the mission the Father had given him. We too have a baptismal mission: to transform the world by how we live as his disciples. Discipleship requires a commitment to ongoing conversion through: the sacramental life of the church, a daily prayer life and a willingness to learn about our faith and how to live it.

* **We have been responding to comments and feedback:** For example: connecting two military families for support now in anticipation of a young husband leaving on active duty this summer. A group of five women (widows) who want to meet monthly for coffee and friendship. Other connections are being made around a variety of demographics/needs

**Time & Talent Sunday**: *Following Discipleship Sunday, Fr. Tim encouraged us to embrace what St. Paul told the Corinthians:* That each of us is called to a different form of service. God calls us to use these talents to build up the Christian community. The church refers to the faithful & good use of our talents – as stewardship.

*He invited everyone to prayerfully consider how they could help the parish family.*

* **A New Time & Talent form was created through the input of staff and commissions.**
* **An online version was created. The link has been in emails to parishioners, with a note from Fr. Tim encouraging their participation.**
* **Information that needed to get out soon - has been compiled and shared**
* **Amy will begin entering all info in the parish data base.**

**Appreciation Dinner**: Saturday, March 2nd following 5:00 Mass. Wine & Beer social 6-6:30, followed by Dinner at 6:30 (catered by Ruzickas). Staff will organize/promote/serve.

**Vision 20/20 Team**: Fr. Tim, Dcn Mitch, Dcn David, Sue Schmitt, Mark Sovers, Adam Kaefring, Ruth Myers and Julie Agne. **Regional planning meeting for our parish:** Sunday, Feb. 24 at St. Mary Parish in Tipton.

**Vocations Team**: This past fall – the diocese embarked on a renewed commitment to help people discern and live holy vocations (married life, single life, religious life, priesthood). The deacons attended a November workshop. Kelly Ann Light (leader of our parish team) and Julie Agne attended the December workshop. A committee has been formed: Fr. Tim, Dcns Mitch & David, Kelly Ann, Dean Martin, June Maiers, Lindsey Carey, Dennis Uhl and Julie Agne. Meeting on January 6th – began the process of identifying & implementing ways for our parish to begin responding. – see Feb 17th bulletin insert.

**Men’s Conference** with John Pridmore and Fr. Rick Wendell was cancelled.

**Women’s Conference:**  **Day of Renewal with Anne Costa on Saturday, Feb 9th**

Attended by 85 women. Day began with Mass celebrated by Fr. Tim. Confessions offered by Fr. Tim and Fr. Helms during day. Good feedback. We had women from other parishes. One attendee shared*: I spoke with a woman from Dubuque who was invited by her daughter, who recently moved to Solon. She was in awe of the entire day and how wonderfully run and meaningful it was for her*

**Father/Son & Mother Daughter Nights** are on Wednesday evenings throughout the year, with those in 5-6-7th grade. Three for each group has been scheduled to date. We give parents/children shared experiences to grow in faith and formation of virtue. The guest speaker addresses both and then just the parent to go deeper in faith and to challenge, encourage and support the parents.

**Journey with Jesus Children’s Liturgy** will begin Sunday, Feb 24th and will take place at both Masses, 8:30 & 10:30, through either April 7 or 14th. The resources have been redone & training took place Wed. Feb 13th.

**First Communion:** 24 children are preparing for First Communion. The next parent/child meeting is Feb 21st. First Communion Masses take place the weekend after Easter at the 5:00 & 10:30 Masses

**VIRTUS/Safe Environment**: Ongoing compliance with new volunteers completing requirements, five year renewals and teaching touching safety.

**Kingdom of Happiness LENTEN Study**: **5 week** Parish Study on the Beatitudes. In a world that offers fleeting pleasures – Jesus reminds us in the Beatitudes the path to true and lasting happiness.

**St. Monica’s Tears:** First Saturday, beginning in May at 8:00am, a prayer ministry to pray with and for one another’s family members who are away from Christ and His Church.

**Liturgy Commission minutes – 01/14/2019 - Abbreviated**

1. **Christmas** – recap on services, decorations, lessons learned, etc.
2. Need to do better on recruitment efforts for Christmas decorating and make sure to get in announcements and bulletin 2 weeks ahead. Still had great help. Organization and setup ahead of time helped significantly.
3. Takedown was done in about an hour. Announcements at masses for 2 weekends helped.
4. Comments/futre needs – Fr. Tim will be donating a tree. Need to get rid of Pencil Trees.
5. Approximately 825 at Christmas Eve Mass. Had 550 hosts. Good number.
6. Mention of possibly having Christmas Eve masses at 4 & 6, but may have same issue with space at 4:00.
7. We need to get chairs down sooner if possible. Power outage this year caused issue.
8. Need to know in advance when school will be coming to get risers and staging after Christmas so Chuck has time to get microphones and cables out.
9. **Stewardship Sunday – 01/19-20.**
10. After 5:00 & 8:30 Mass, please help straighten pews - by bringing extra forms & pens back to the center.
11. After 10:30 Mass, please help straighten out pews - collect extra forms & pens to put in vesting sacristy.
12. Have ushers (or others) pick up completed time & talent forms from center aisle after gifts are brought up.
13. Church environment and seasonal decorating to state on Time and Talent forms: “Leader or co-leader, and volunteers to work with the Liturgy Commission for church decorating throughout the year, including Easter and Christmas seasons and special events, and managing church plants and flower arrangements.”

1. **Common cup - flu considerations**
2. Per Fr. Tim, we will discontinue the common cup for now until after flu season. Deacons will add to pre-mass announcements.
3. June to email Eucharistic Ministers to remind them not to serve if have any illness.
4. **Upcoming miscellaneous events/dates of note:**
5. **Saturday, February 2 –**Men’s conference (beginning with mass at 7 am.) – **(note: cancelled**.)
6. **February 3 -** St. Blaise – blessing of throats – we will not do this year.
7. **Saturday, February 9 –** Women’s conference
8. **Mon-Wed, February 11-13** – Parish mission. 7 pm. – (**(Note – cancelled.)**
9. **Deacons will assist at conference masses**.
10. **Ash Wednesday – March 6**
11. day of fast and abstinence
12. need to collect old palms for burning (request has been put in mass announcements & bulletin)
13. Mass times - (7 am & 6:30 pm)
14. Will need extra chairs on hand for evening mass – June – email ushers.
15. 7:00 mass – Judy and Chuck will distribute ashes.
16. 6:30 pm mass – 3 lay ministers, Fr. & Deacon(s) to distribute ashes – need 3 lay ministers, ushers, servers.
17. Care Center to receive ashes on Thursday 3/7
18. Ask Julie put ad in Economist for Ash Wednesday mass. We have in years past.
19. **Other Lenten considerations:**
20. 1st Sunday of Lent – Mach 10 - Rite of Election (Iowa City) - (Daylight savings begins)
21. 2nd Sunday of Lent – March 17 **-** Penitential Rite for Candidates
22. 3rd Sunday of Lent - Mar 24 - First Scrutiny of the Elect\*
23. 4th Sunday of Lent - Mar 31 - Second Scrutiny of the Elect\*
24. 5th Sunday of Lent – April 7 - Third Scrutiny of the Elect\*
25. No baptisms this year.
26. There will there be Monday confessions – Dates to be determined.
27. Chrism Mass – Monday April 15, 2:30-4:30 (At Cathedral)
28. Holy oils – June check with Mary Knight.
29. June - Check with Amy on palm order.
30. We will we have anointing at masses and at care center during Lent. Date TBD.
31. Would like to get some Black Books this year – many seem to want.
32. Lent and Holy Week schedule in bulletin, mailings, etc.
33. Stations of the Cross on Wednesdays at 5:45 pm during Lent.
	1. Deacons will handle and determine dates
	2. Dates to be put in bulletin if we do.
34. put info about fasting, abstinence, and prayer in bulletin
35. Palm Sunday decorating – June and Niki will do after Good Friday service
36. Communal Penance will be on April 3 at 6:30 PM.
37. Easter flowers – will have extra collections during Lent. Fr Tim to determine when.
38. **Ministry volunteers** -
	1. Ash Wed – sign up board for 6:30 PM mass.
	2. Palm Sunday - Let MSP schedule all services
	3. Holy Thursday – all on signup board except servers
	4. Good Friday – all on signup board except servers
	5. Easter Saturday vigil - ushers, sacristan, greeters on board. Fr. Tim to pick servers and lectors.
	6. Easter Sunday – all ministries on boards for both masses.
39. **Palm Sunday** – April 14

June contact knights for procession at 10:30 mass. No banners.

1. **Living Stations of the Cross –**

June check with Chuck to see if this will occur this year.

1. **Holy Thursday –** April 18 -

7 PM - Washing of feet – Fr. Tim will take care of volunteers to wash feet.

1. **Good Friday** – April 19 –

2:30 pm – stations of the cross, 3:00 pm - service time

1. **Easter – April 18-21 -** Easter vigil time. – 8:30 PM. – Easter Sunday - 8:30 & 10:30
2. **April 28 – 2nd Sunday of Easter – Divine Mercy Sunday**
3. Several attended St. Wenceslaus last year – very good
4. Not reasonable to have more than one in the deanery because many priests already at St. Wenceslaus
5. Still should advertise St. Wenceslaus event in bulletin and perhaps announcements
6. **Ministry training –**
7. Training dates for ministries – after stewardship forms processed.
8. Altar server training – will occur sometime during Lent. (On a Wednesday & a Sunday)
9. **Easter season dates:**
10. June 2 - Ascension of the Lord - Replaces 7th Sunday of Easter (USCCB – 05/10)
11. June 9 - Pentecost
12. **Fr. Tim’s retirement celebration will be on 06/23/2019.**
	1. 10:30 mass will be celebration
	2. Pastoral council will plan the “party”
	3. We will work on mass – along with Chuck
13. **Next meeting – Monday March 4, 2019 – 6:30 PM.**