

St. Mary's Parish Pastoral Council
Minutes from Business Meeting
June 24, 2019

6:34 pm - President Adam Haluska called the meeting to order.

6:35 – **Opening Prayer**- The Vision Statement and 2020 prayer was read.

6:36 - **Roll Call**- June Maiers – by sign in.

Present Members: Michel Montgomery, Alan Wieskamp, Susan Schmitt, Mark Sovers, Marianne Harney, Bonnie Mataliano, Jeff GeistKemper, Adam Haluska, Nancy Upmeyer, Fr. Tim Sheedy, June Maiers

6:38 – **Motion to approve minutes**- Moved by Michel, 2nd by Alan Wieskamp, Unanimous Approval. (8)

6:40 – Lightning round - Commission reports:

- Parish Nurse – Nancy Upmeyer
 - Having some issues with some home bound volunteers not showing up and not getting sub. Need to work it out and discuss with them. Currently run on a 3 month schedule. Experienced volunteers seem to work well with trading, etc.
 - Still working with Jim Martinekto in to speak about end of life preparations such as living wills, power of attorney, etc.
 - Mental Health Awareness:
 - ended with walk during rainy weather, but the group went over their goal.
 - Starting mental health awareness group in schools. Good base of individuals working on this. Want to involved parents and additional mental health professionals.
 - Will continue to have mental health meetings/sessions through the church.
 - Mental health resource book has been created in church.
 - Additional discussion later in meeting regarding PTSD, and how other churches have handled mental health issues
 - Sometimes difficult to get mental health programs started. Older folks don't like going out at night. Sundays during the day may be a possibility.
 - Grief share sessions have blossomed into a coffee group. Will start up grief share again in the fall.
- Helping Hands Helping Hands- Marianne Harney
 - 1st Communion receptions on weekend of 04/27-04/28 at 5pm and 10:30 Masses went well.
 - Have started discussions regarding Fr. Charles welcome reception on 09/14
 - Harvest Festival – September 29.
 - Mark Roskopf is coordinating the festival
 - Tom Cardella is again providing very generous gifts for the festival:
 1. Kinnick Stadium Suite (18 tickets) for the Iowa vs. Illinois game on 11/23/2019. Includes food and drinks plus free parking.
 2. A pair of Iowa men's Basketball season tickets and free parking.
- Knights of Columbus – Alan Wieskamp
 - Had elections at the last meeting. Results: Grand Knight – Kevin Hayes; Deputy Grand Knight – Mike Montgomery; Secretary/Treasurer – Frank Klima.
 - 15 high school graduates have joined. Plan to get them to help at Beef Days and with cemetery project.
- Liturgy Commission – June Maiers (highlights/items discussed– see minutes at end.)
 - Meeting was held on 05/13/2019.
 - Recapped Holy Week and Easter season and lessons learned.
 - Discussed graduation Mass
 - Upcoming liturgical dates of importance
 - Church flowers and decorating discusses
 - Liturgical ministries and ministry training
 - Fr. Tim's retirement party

- Social Action – Bonnie Mataliano
 - Johnson County Right to Life will have a booth at the upcoming Johnson county fair.
 - Mental Health group made up of members from all 4 Solon churches are working together on upcoming programs. The group meets again on 07/23/2019
 - Prison Ministry meeting with Bishop Zinkula will be on July 22.
 - St. Mary now works the free lunch program alternating Friday and Saturday each month. (Aug-Friday, Sept-Saturday, October-Friday, November -Saturday.)
 - NAMI walk raised more money than hoped for. Bonnie attended walk despite rainy weather.
 - We now have 2 licensed counselors on the Mental Health collaborative.
 - School district has really risen to the call to try to educate teachers and associates on the mental illness that may affect many children in classes.
- Finance (Sue Schmitt & Jeff Geistkemper)
 - We do tithe as a parish. List of charities we donate too is impressive. List available from finance committee.
 - Roof repair was a big ticket expense done without fundraising. Cost was taken from building fund. We need to build the fund back up .
 - There are two more sections of the roof to be repaired, including the roof over the offices and the hall gathering space.
 - Some stained glass windows need repair. Will be contacting the company who put them in for repairs.
 - Budget is due to diocese in August. We must present a balanced budget.

07:06 – **General Discussion**

- There are 7 recognized commissions. We currently have 2 without commission heads
 - Stewardship (open)
 - Faith Formation (open)
 - Finance
 - Liturgy
 - Church Life (Includes Helping Hands)
 - Family Life
 - Social Action
- Cemetery Meeting update
 - Need to get the cross from storage to determine how to attach it to the top of the arch.
 - Discussion on working for arch – the arch will say: Saint Mary Cemetery
 - Contract for footings discussed.
 - Not planning on footings for columbarium at this time
 - Need to provide plans/designs for footings.
 - There are other funds earmarked for cemetery repairs.
- Fr. Tim's last Mass at the parish will be on Saturday evening, June 29.
- Discernment for new Parish Council members completed
 - Carole Martin selected as new member of council (3 year term)
 - KellyAnn Light selected as the alternate. (1 year term)
- Fr. Tim's notes
 - Regarding Julie Agne's replacement.
 - We had 3 candidates but 2 withdrew, and now down to 1.
 - Need to discuss with Fr. Charles whether or not to put out advertising again, and perhaps change the wording.
 - A committee has been set up
 - Individual needs to have Theology degree or a DRE certification plus experience.
 - Pastor can be DRE, but it takes considerable time.
 - Request council to continue to pray for the right candidate

7:28 – **Farewell** messages to Fr. Tim by council members

7:40 – **Next Meeting:** Monday, July 15, at 6:30 PM.

7:41 – **Closing prayer** – Diocesan prayer for vocations.

7:42 - **Adjourn**

Liturgy Commission

05/13/2019 Minutes

1. Opening Prayer – Vision 2020
2. Holy Week and Easter – recap – lessons learned
 - A. “No parking” signs need to be put up at the end of the parking lot during Holy Week due to people parking there for school events
 - B. Flowers/Palm decorations beautiful
 - C. Discussion regarding whether 2 collections are needed for flowers. Folks aren’t expected to contribute at both. Just have 2 in case someone is gone.
 - D. Discussion regarding whether there were too many flowers. Since it is the biggest celebration of the liturgical year, it was not too many. There was plenty of money so that was not an issue. Same number of flowers were ordered as in previous years.
 - E. Need to make sure someone takes care of the flowers so they are watered and kept neat. Judy Gleason and Kathy Hirl will handle in years ahead. Judy, Kathy, and Cheryl will also take care of flowers/plants during ordinary time.
 - F. 8:30 am mass on Easter Sunday was very full. Need to have 5 EMCH’s and have an additional cup and hosts in the back of church.
 - G. Stations of the Cross - did not have good attendance on Wednesdays this year. Consider moving it to another night. Discuss this before Lent next year.
 - H. Fr. Tim was very happy with the altar servers, especially for all that showed up on Holy Thursday.
3. Marian celebration/month of May – Rosary being said only on Sunday Masses by individuals attending. Email was sent to KC’s. Need to speak with them earlier next year to get on their calendar.
4. Mother’s Day – May 11-12
 - A. Flowers for Moms were given and appreciated.
 - B. Special blessing given.
5. Mary’s Meals fundraiser – Saturday May 11 – recap.
 - A. Had a great turnout despite the weather. Would like to see even more parish involvement next year.
6. Graduation/Baccalaureate Mass – May 19 – 8:30 AM
 - A. Flowers taken care of.
 - B. Graduates to be lectors.
 - C. Discuss with Chuck next year to determine if MSP should schedule this Mass next year.
7. Upcoming liturgy celebrations/dates:
 - A. June 1 – ordination in Davenport. Extra petitions suggested for parish Masses. (See Liturgy Notes from diocese.)
 - B. June 1/2 - Ascension of the Lord – replaces 7th Sunday of Easter)
 - C. June 2 – Marriage renewal Mass at 2 PM for renewal of vows and blessing in the church.
 - 7 couples currently schedule to participate
 - Judy Gleason will do readings. Chuck Gleason will usher
 - D. Fr. Tim and deacons all gone on Italy trip 06/09 – 06/17.
 - E. Pentecost – June 8/9
 - There is a wedding in the church on June 8, and they do not want the red banners up. Red banners will need to be hung up before the 5:00 Saturday Mass, and then replaced with the green, ordinary time banners after the 10:30 Mass on that Sunday. Chuck and Judy will swap out for the green ones.
 - F. Memorial of the Blessed Virgin Mary, Mother of the Church - June 10

- G. Most Holy Trinity Sunday– June 16
 - H. Father’s Day – June 15-16 (Fr. Wally Helms to sub for Fr. Tim.)
 - Special blessing.
 - Not sure if anything is being handed out.
 - I. Sacred Heart of Jesus – June 28
 - J. Immaculate Heart of Mary (Omitted this year. June 29 is Feast of Sts. Peter & Paul.)
 - K. Feast of Corpus Christi – (The Most Holy Body and Blood of Christ) June 23
 - Procession will be at 8:30 Mass since Fr. Tim’s retirement celebration is that day.
 - June to get in touch with LuAnn Pisarik so Fr. Tim can get canopy on 06/20 when there.
 - (later note – procession not done this year due to weather and retirement Mass.)
 - KC’s - June to email
 - L. Religious Freedom week & 4th of July – June 28 - July 4th
 - Decorations – Kathy Hirl will take care of red, white, and blue arrangement.
 - Add anything to announcements/petitions?
 - Music will be decided by Chuck and Fr. Charles.
 - M. Feast of Blessed Assumption – Thur, August 15 – (Holy Day of obligation)
 - Mass time(s) – currently set for 7 am and 6:30 PM on that day. Revisit when Fr. Charles takes over.
8. Church decorations & flowers
- A. For Fr Tim’s retirement – Fr. Tim would like yellow flowers/roses for an arrangement.
 - B. for ordinary time – Kathy and Judy will take over for now. Looking for a permanent replacement for Niki.
9. Fr. Tim’s retirement celebration will be on 06/23/2019.
- A. 10:30 Mass will be special Mass for the celebration.
 - B. Special committee will plan “party”
 - C. MSP has scheduled Mass ministries. Fr. Tim will select dancers for offertory procession.
10. Mass Ministries
- A. Looking for crosses for Eucharistic ministers. Silver color, around 3” long with a long metal/silver chain.
 - B. No longer need to send a list of EMHC’s to the Bishop. Per Deacon Agnoli: “The pastor now has the faculty to appoint his own EMHCs. The parish should keep a record. The appointments are still good for 3 years.”
 - C. Blessing for all ministries of Mass will be – June 1 & 2.
 - D. June is working on training dates for ministries and getting new people in the schedule
 - E. Dennis and Fr. to do altar server training on May 26 between Masses.
 - F. June will train greeters
 - G. Julie, Judy & Chuck will train ushers
 - H. June will take care of getting time set for training for lectors, sacristans, and Eucharistic ministers. Deacons may do training or assist with sacristans.
 - I. June working on gathering and writing up information about the Mass ministries that could be put in the bulletin and/or in the emails that get sent out with the bulletin.
 - J. Server awards were given to graduating high school seniors who were still Mass servers. This was not at an 8:30 Mass that was not during Baccalaureate Mass or prom weekend. Very nice recognition.
11. Next meeting - July 22, 6:30 PM
12. Closing prayer – Vocations prayer.