

St. Mary's Parish Pastoral Council
Minutes for Business Meeting on March 15, 2021
On-Line Zoom, 7:00 PM

7:05 – **Gathering and Welcome:** St. Mary Vision Statement

To create and maintain a Christ-centered catholic community where our personal call to holiness, service and spiritual growth leads to continued authentic witness as Christ's disciples.

7:06– **Roll Call** Jeri Bollwitt, Sue Schmitt, Mark Prentice, Fr. Charles, June Maiers, Mike Montgomery

7:08 – **Opening Prayer:** Father Charles – St. Joseph Prayer

7:10 – **Approval of Minutes:** February Meeting – Mark Prentice moved, Fr. Charles 2nd, unanimous approval (5)

7:1 – **Commission Reports Lightning Round**

Helping Hands – nothing new to report. They have received dividend check from stocks in Solon Nursing Home.

Parish Nurse – no new report.

Family Life – Culture of Life committee presented Father a planning book to be used by engaged couples. Given to the Deacons to review. Family Life has offered to pay for the books if they will be used. They have altered by-laws to include covering costs for educational materials.

Knights of Columbus – Soup fundraiser is coming up. They have 224 quarts of soup sold so far. KC's have donated Children's Bibles for 1st Communion.

Church Life – no report

Social Action – They are planning to have a rosary once a month in front of Mary statue in parking lot. The group move indoors if weather is inclement.

Faith Formation – (Jeri Bollwitt)

- Looking at numbers for next year. 117 families, 197 students enrolled for the current school year while St. Thomas Moore had 140-150 students. They have seen a drop in enrollment, and we've stayed fairly consistent.
- We will have 23 for First Communion – Saturday 04/17 at 5 PM (5 children), and Sunday 04/18 at 10:30 (18 children).
- We have 25 for Confirmation plus 1 from St. Wenceslaus. This will take place on May 2. There will not be a 10:30 Mass that day, but there will be 11:00 AM and 2:00 PM Masses for confirmation, with the numbers split between the two Masses. Each student can bring sponsor plus 8 more guests. We are looking at 140 people in the sanctuary and gathering space. Candidate will sit in church with 5 more people, and 2 more elsewhere in church and 2 more in gathering space. We will have a complete seating chart with tickets. Trying to make it as fair as possible. Confirmation will be streamed but not to the Hall since Bishop Zinkula will be there meeting with the candidates before Masses. Need to keep the spaces open for that. Trying to accommodate the best we can for the current conditions.
- VBS has been canceled this year. Would normally be in July. It is difficult to determine the levels of vaccination and decline of the virus by then. Diocese cannot guess how the immunity will be, so it was

canceled for planning purposes. They are trying to find a virtual/online option.

- We are gearing up to have in-person classes in the fall. All grades K-9. Should be able to potentially offer childcare for catechists as well. Will continue with faith formation program we have in place now. Can still do at at-home option if necessary. 2 versions would be available: interactive during class time, or home-school version. Could also have classes where master catechists are teaching classes at home and have that option as well which would help new catechists get more comfortable.
- Totus Tuus was canceled for this year.
- Adult studies - Salvation study going on right now with 20 participants. Videos are also on the Formed website and folks can do the study at their own pace.

Stewardship outreach. – completed calling all parishioners the first time through. Jeri & Nichole are going through the list line by line to see if follow-up is needed...email, letter, or another call. They are also checking on those with invalid phone numbers and will try to reach via them trying email first and then by letters. Will go through list a second time. Takes time to go line by line through each family.

Per Father – we know have a director of Evangelization, Patrick Schmadeke for diocese and Father will ask him and/or Michael Hoffman, Diocesan director of stewardship to come speak to Stewardship committee.

Liturgy - See attached liturgy minutes, especially regarding Lent and Easter.

- Holy Water dispense has been added
- Going back to 10:30 Mass instead of 5 PM on Sunday. Liturgy ministry schedule has been adjusted.
- Seating is now every other pew. We were given permission since our pews are far apart. Will help with 1st Communion and Confirmation, and weddings.
- Confession times are in place for parish (see Liturgy notes).
- Liturgically, Hall seems to work out well for families who choose to go there.

7:52 – Topics

1. COVID update – Diocese – what has changed. Discussed what we have changed in church – going to every other row and moving back to 10:30 AM Mass instead of 5 PM on Sunday. The Bishop has said that returning to normal will be messy. 22 counties in diocese. Vaccination dates will vary and many factors will contribute to the progress made and further changes that can be made.
2. Fall Festival: Will be on Sunday, September 12, 2021. May be other activities the night before...trivia night or movie night for kids. It is a work in progress.
3. Reminder – Forming Intentional Disciples reading – Chapter 7 for next meeting.

7:57 – **Next meeting** (Work Session) – April 19, 7 PM.

8:02 – **Closing Prayer:** Father Charles

8:00 – **Adjourn**

Liturgy Commission
02/08/2021 Minutes

1. Opening Prayer. – Father Charles.

2. Upcoming miscellaneous events/dates from Liturgy Notes

- a. February 7 – 14 – National Marriage Week
- b. February 14 – World Day of Marriage (Sunday)
- c. February 14 – KC’s thinking of doing something special for Valentines....donuts, etc.

Probably not doing anything - June check with Dennis
- d. March 6-7 – Safe Haven Sunday

3. Beginning of Lent - Ash Wednesday – February 17

- a. Ashes will be done...with q-tips
- b. day of fast and abstinence (Fasting- One regular meal two lighter meals and Abstinence of Meat)
- c. Mass times – will have same as last year:
 - i. 6:30 AM - Mass
 - ii. 12:00 noon – Scripture and Distribution of Ashes
 - iii. 6:30 PM – Mass
- d. Will need extra chairs set up for evening mass.
- e. Care Center will not receive ashes in light of Covid-19.
- f. No ad in Economist for Ash Wednesday services this year.
- g. Deacon Mitch will be here for all Masses. At 6:30 – will also need 1 eucharist minister (to also do ashes) and a lector. Will also try to get a couple of ushers for Mass.

4. Lent

- a. 1st Sunday of Lent – February 21 - Rite of Election – to be celebrated within parishes this year. We may have possibly 2 candidates.
- b. 2nd Sunday of Lent – February 28 - Penitential Rite for Candidates
- c. 3rd Sunday of Lent - March 7 - First Scrutiny of the Elect
- d. 4th Sunday of Lent - March 14 - Second Scrutiny of the Elect (Daylight Savings Time)
- e. 5th Sunday of Lent – March 21 - Third Scrutiny of the Elect
- f. Chrism Mass tentatively scheduled for March 29. Just for the priests. *More information to follow on distribution of oils.*
- g. *Holy oils – usually taken care of by Mary Knight.* Father will do this year. Will need a new volunteer.
- h. No anointing at any Lenten masses this year.
- i. 150 Black books have been ordered for this year. Many folks like them.
- j. Stations of the Cross - Will have after every Mass again this Lent. Father will check with Chuck to see if we can project prayers for folks to follow. Chuck is working on projecting.
- k. Nichole will be putting info about fasting, abstinence, and prayer in bulletin and sending postcards.
- l. Easter flowers – mentioned in bulletin and at masses – would appreciate extra donations for flowers and can be given as a memorial if desired.
- m. Rice bowls available also.
- n. Confession and Adoration during Lent:
 - Monday, Friday adoration
 - Confessions on Monday evenings and by appointment. No communal penance.
 - Confessions will also be on 2 Sunday afternoons. 03/07 & 03/21.

o. Lent and Holy Week info to be in bulletin, mailings, etc.

5. Palm Sunday – March 27/28

- a. Palm order will be on standard or reorder, including palms to decorate with.
- b. Deacons, please put up red wall banners before Saturday evening service.
- c. There be no processions at any Mass this year.
- d. Palms blessed during Mass and handed out as folks leave.
- e. June will work on decorating with Palms – Friday or Saturday. Assistance welcome.

6. Holy Thursday – April 1 – Mass time – 7 PM. Washing of feet – will not occur this year. Helping Hands not dressing the altar this year due to Covid.

7. Good Friday – April 2 – 3:30 PM - Liturgy with Communion (Day of fasting and abstinence). Will have veneration – with bowing or genuflecting - no kissing or touching of cross.

8. Easter – April 3 & 4

- a. Easter vigil time – 8:15 PM likely .
- b. May have 1 baptism.
- c. June will talk to Father about Easter flowers at a later time.
- d. Easter Sunday Mass times – 8:30 AM & 5 PM.
 - For 8:30 Easter Mass, planning on overflow into the Hall with projection and FM radio to the parking lot.
 - At 8:30 Mass – 2 Eucharistic Ministers for the Hall and 2 for the parking lot. Father will go to hall – 2 deacons in church. (4 Eucharistic Ministers in addition to Father and deacons)

9. Ministry volunteers – What is needed at each service? Will email and set up sign-up genius

- a. Ash Wednesday (see above)
- b. Palm Sunday weekend - MSP will schedule .
- c. Holy Thursday – EMCH, Lector, 2 ushers
- d. Good Friday – 2 or 3 ushers
- e. Easter Saturday vigil – EMCH, lector (Will do readings 1,3 & 5), 3ushers
- f. Easter Sunday – let MSP schedule, but ask for extra for 8:30. Call/email those scheduled to make sure they can.

10. Easter season dates:

- a. May 13 - Ascension of the Lord – celebrated weekend of May 15 & 16, 2021
- b. May 22 & 23 - Pentecost Sunday - will need red banners up again.

11. First communion dates –

April 17th & 18th – Sat 5, Sunday 10:30, Sunday 5 pm. Also will be an 8:30 Mass with no first communions. Not sure what will be open to the public. Talk to Jeri to see what she needs for ministers.

12. Confirmation May 2 – 11 AM Mass and 2 PM Mass – to divide up 28 kids. Also will 8:30 AM and 5 PM Masses. June talk to Jeri to see what is needed for ministry volunteers. We are providing lunch for them that day. Volunteers are handling.

13. 2 reconciliation nights on Wednesdays for Confirmation kids.
14. Chuck will be working on getting volunteers to help out with music – accompanists, and cantors.
15. **Ministry training** – usually occurs after New Year, before Easter. On hold for now. Willing to train anyone who would like to be added to the rosters.
16. Baptismal prep classes - ongoing.
17. **Next meeting – May 3 – 7:00**
18. **Closing prayer - Father Charles**
19. Additional upcoming events:
 - 04/10 – Brandi Uhlenkamp wedding.
 - 04/24 – another wedding.