

St. Mary's Parish Pastoral Council
Minutes from Business Meeting
April 22, 2019

6:33 pm - President Adam Haluska called the meeting to order.

6:34 – **Opening Prayer**- The Vision Statement and 2020 prayer was read.

6:36 - **Roll Call**- June Maiers – by sign in.

Present Members: Michel Montgomery, Alan Wieskamp, Susan Schmitt, Mark Sovers, Marianne Harney, Nick Jedlicka, Adam Haluska, Nancy Upmeyer, Fr. Tim Sheedy, June Maiers

6:38 – **Motion to approve minutes**- Moved by Alan Wieskamp, 2nd by Nick Jedlicka, Unanimous Approval. (8)

6:39 – Addition to agenda: Add “discernment” to discussions.

6:40 – **Lightning round - Commission reports:**

- Parish Nurse – Nancy Upmeyer
 - 3 new individuals have been added to homebound communion
 - 6 in private residences and around 30 in nursing homes currently receiving
 - Would like to have Jim Martinek come in to speak about end of life preparations such as living wills, power of attorney, etc.
- Helping Hands Helping Hands- Marianne Harney
 - 1st Communion receptions coming up on weekend of 04/27-04/28. 5pm and 10:30 masses. 23 students receiving.
 - Continuing with bingo at the Care Center 1st Thursday of every month.
- Liturgy Commission – June Maiers (highlights/items discussed- see minutes at end.)
 - Meeting was held on 03/11/2019.
 - Recapped Holy Week and remainder of Easter season.
 - Liturgical ministries and ministry training
 - Fr. Tim’s retirement party
 - 1st Communion
 - Mary’s Meals fundraiser
- Knights of Columbus – Alan Wieskamp
 - Have received 7 applications for scholarships
 - Knights processed in for Palm Sunday at 10:30.
 - 4th degree Knights will process for 1st Communion here and at St. Wenceslaus.
 - Catholic Daughters rosary walk
 - Will try to get movie “Unplanned” when out and have a KC or St. Mary showing
 - 8 high school seniors are joining
 - At the State Convention on May 03-04, Fr. Tim will be given an award for being selected as Chaplain of the Year.
- Social Action – see notes at end of report

06:58 – **General Discussion**

- Finance (Sue Schmitt)
 - Per Bob Huber:
 - Roof over church is finished
 - There are windows that need repairing
 - Roof over gathering space and tower will be done when the weather improves (as part of Phase I).
 - Roof over offices and hall gathering space will be done later as part of Phase II.
 - Adam Stahle is putting the budget together and the Finance committee will meet again on 06/19. Budget is due to diocese in August.
 - Will also discuss tithing to charitable organizations.

- Cemetery Meeting update
 - Have received enough donations to complete the archway. Need to get the bids in for the work.
 - Working on getting get bids for Mary Statue
 - Need to get all footings poured for the statue, corner posts, etc.
 - There is no additional information from the city as to when they will be lowering the street level. Cannot do the sidewalk until after that is done.
 - Still need to get confirmation on the footings for the columbarium., and firm up sizes of the other structures..
 - Bob is collecting all of the separate bids that are required from welders, concrete, etc.

- Fall Festival – Mark Roskopf called Adam – Date will be September 29, and a committee has been formed.

- Church Parking
 - There are many school events where much of the church parking is used by those attending the event.
 - The matter of insurance has been taken care of with the school
 - Buses were parked in the church lot on one occasion and took up a considerable amount of room. This matter is being discussed with the SHS activities director. Buses should not be parking there.
 - We need to make certain to get the “No Parking” signs out when we have church services and events going on.

- Fr. Tim’s retirement
 - Date and time of celebration - 06/23/2019 – after 10:30 mass
 - Julie is working with Fr. Tim on a committee. Marianne Harney, Sue Schmitt, Nancy Upmeyer, and June Maiers are on the committee so far.
 - Will likely not cater the entire meal.
 - Expect over 500 people to attend.

- Discernment for new Parish Council members
 - Need a 3-person committee to make calls to those nominated. (3 volunteered.)
 - 2 full members are up, as well as the one alternate. June Maiers and Mark Sovers are up. June has the option to stay and will stay, thus we will need one full council member and one alternate.
 - Full members have a 3-year term. Alternate is one year.
 - Nomination forms will be in the pews on the weekends of May 4-5, and May 11-12.
 - Adam will call Amy to get forms printed and distributed
 - Fr. Tim will discuss in mass.

- Fr. Tim’s notes
 - Holy week services were all beautiful from Palm Sunday on.
 - Attendance was great at all services
 - Servers were wonderful. Had good number for Holy Thursday
 - Decorations/flowers were beautiful. Music was beautiful
 - Wednesday night was well attended by students
 - At 8:30 mass on 05/12 there will be recognition of all Senior altar servers.
 - Over 80 families have joined the parish since Fr. Tim came her 5 years ago.

- New Pastor – Father Charles Fladung
 - Adam has spoken with Fr. Charles and he plans to come to May and/or June Parish Council meeting.
 - He is from the Sigourney area and is excited to meet us.
 - At next meeting will need to discuss welcome reception for Fr. Charles and his installation as pastor.

7:40 – **Next Meeting:** Monday, May 20 at 6:30 PM. (Note: June meeting will be 06/24/2019)

7:42 – **Closing Prayer**

7:43 - **Adjourn**

Liturgy Commission
03/11/2019 Minutes

1. Opening Prayer – Vision 2020.

2. Cup has been stopped for now at the direction of the Diocese due to the flu season.

June to post notes for Sacristan and send note to all EM's. Hope to start during Holy Week.

3. Promoting Vocations

- a. Reminder - Take a day this Lent to pray & fast for our new priest
- b. Reminder - Take an hour during our 24 Hour Eucharistic Adoration to pray for holy vocations.
- c. This is being mentioned at every mass and in mass announcements.

4. Remaining Lenten considerations:

- a. Men's conference – April 6
- b. Chrism Mass – Monday April 15, 2:30-4:30 (At Cathedral)
- c. Holy oils – Mary Knight will handle.
- d. New oil flasks are needed – stoppers are all cracked or broken.
- e. June - Checked with Amy on palm order.
- f. Anointing at masses and at care center during Lent – tentatively plan for April 6-7. If Fr. can get extra help, all masses, otherwise just 8:30 mass. At Care center on April 11.
- g. Black Books were ordered this year.
- h. Julie and Amy have taken care of Lent and Holy Week schedule in bulletin, mailings, etc.
- i. Stations of the Cross will be on open Wednesdays at 5:45 pm during Lent, but not during Holy Week.
- j. Communal Penance will be on April 3 at 6:30 PM.
- k. Easter flowers – extra collections during Lent – April 06-07, and April 13-14.
- l. On Mondays when available, Fr Tim will hear confessions beginning at 6:30 PM
- m. **Ministry volunteers -**
 - i. Palm Sunday - MSP scheduled all services
 - ii. Holy Thursday – all on signup board except servers
 - iii. Good Friday – all on signup board except servers
 - iv. Easter Saturday vigil - ushers, sacristan, greeters on board. Fr. Tim to pick servers and lectors.
 - v. Easter Sunday – all ministries on boards for both masses.
 - vi. Signup sheets will go up on Ash Wednesday.

5. Julie Carrick – Friday – April 12.

6. Palm Sunday – April 14 -

- a. Decorating – on Friday 04/12 – Niki (and maybe June) will work with getting palm fans out and put in water at noon. Will meet to decorate later. (Friday at 4:30 pm.)
- b. Need to have tables set up in hall for palms. Use red tablecloths. Need to get palms out before each service and cover with table cloths. Start in hall for all masses.
- c. June will send an email to ask for Knights in regalia for all masses if they are available. Will process outside only on Sunday 10:30 mass if weather is good.
- d. We will set up the palm banners in church – but won't be carried. 2 behind the altar.
- e. No side wall banners for Palm Sunday.

7. Holy Thursday – April 18 – 7 pm

Washing of feet will be the same process as last year. Fr. Tim will get 12 initial volunteers.

8. Good Friday – April 19 – Stations of the Cross at 2:30, service at 3 pm.

9. Easter – April 20-21

- a. Easter vigil time will be 8:30 PM. - No baptisms this year.

- b. Fr. Tim will select readers and servers for Easter Vigil. Signups for others. Fr. Tim will decide if we will do all readings, etc.

10. April 28 – 2nd Sunday of Easter – Divine Mercy Sunday

- a. Encourage parishioners to attend at St. Wenceslas. Put event in bulletin and perhaps announcements

11. Ministry training –

- a. Training dates for ministries – in work – work on getting scheduled soon after Easter.
 - Need to get emails out to new volunteers.
 - Need to determine need and get dates and times ready.
 - Judy & Chuck Gleason will work with Julie to find date to train ushers and greeters
 - June & Fr. will take care of getting times for lectors, sacristans, and Eucharistic ministers. Deacons may do training or assist with sacristans.
- b. Altar server training – Fr. Tim and Dennis will take care of setting up date(s) and time(s) after Easter.

12. Mary’s Meals fundraiser – Saturday May 11

- a. Add to announcements in mass for a couple of weekends before

13. First Communion will be on April 27 & 28.

- a. Might need additional flower arrangement. Depending on Easter flowers.

14. Easter season dates:

- a. June 2 - Ascension of the Lord - Replaces 7th Sunday of Easter (USCCB – 05/10)
- b. June 9 - Pentecost – will need red banners up again.

15. Discussion on ministers –

- a. Move our EM crosses to the table behind the altar so everyone wears one for this ministry, as well as ones who fill in when someone doesn’t show up. Afterwards they can return them there.
- b. See if we can find some other crosses to order.
- c. June will check with Amy to see if the current list of EMs been sent to the Bishop for his approval.
- d. On May 4 & 5, have blessings for ALL mass ministers after communion.
- e. June – have discussion with Lindsey after Easter about her suggestions regarding mass ministries.
- f. June will work on writing up information about the mass ministries that could be put in the bulletin and/or in the emails that get sent out with the bulletin.

16. Fr. Tim’s retirement celebration will be on 06/23/2019.

- a. 10:30 mass will be special mass for the celebration
- b. Special committee will plan “party”
- c. Allow MSP to auto schedule ministries. Fr. Tim will select dancers for offertory procession.

17. Flower arrangements needed for Mother’s Day and Fr. Tim’s retirement.

18. Closing prayer – Vocations prayer

19. Next meeting – May 6, 6:30 PM. (Moved to May 13, 6:30 PM)

March 25, 2019

Social Action Committee Report*

January- Began gathering information from the 2018 Time and Talent type survey of church members of St. Mary, Solon

February- The names for the Pro-Life interest have been notified already because 40 Days for Life began on Ash Wednesday and continues until Palm Sunday. Also, information has gone out to those who are involved with our legislative issues and respond to those much needed areas.

Dispersed the lists for: K of C Blood Drive (Kevin Hayes), Health and Care (Nancy Upmeyer), Building and rectory helpers (Bob Huber) , Mary's Meals 5K run/asst. (Theresa Bonnema) Care Center Bingo (?),and grounds asst.(?) Free Lunch,(Patty Benzing)

MARCH- There will be a FREE special preview of UNPLANNED coming up on the 28th of March at the Sycamore Mall Marcus Theaters. Go online to reserve a place. It will show after that on Friday, but not for free.

***MARCH-** Submitting the 2019 Budget for Social Action to the Parish Council for approval.

The other Social Action areas of interest are: Food Pantry (?), Ronald McDonald House, Catholic Worker House, Adopt a Grandparent, Chains Interrupted, Bridgehaven, Middle School Mentors (Diane Wurzer), Transportation for people who need to go to appointments, get groceries, etc.

We had additional requests for Providing the Holy Rosary before Mass. I believe that is in place and happening now. I know it is being prayed prior to the 8:30 and 10:30 with Mike Montgomery leading.

Bible Study (I will check in with Julie. We did have a Bible timeline study last year that was good)

Rosary/ Chaplet for Hospice (?) I need to review my notes and ask more questions.

Hope Lodge in Iowa City-provide a meal for a resident (I will check with Cheryl Geistkemper as to how we can help get the word out. At this point, I believe the bulletin will be our best source of communicating the needs.

American Cancer Society (same as above)

It is exciting how many people have shown interest in these 16 areas of Social Action. I am working as best that I can to get the information to these volunteers so they can begin getting involved in the areas that they are wanting to be involved.

April- The "Four Churches of Solon" have been staying busy with our Mental Awareness Ministry. We had two excellent speakers at the Methodist Church last month who told us what it is like to live having personality disorders. We will begin promoting the NAMI Walk at the Terry Trueblood Park in Iowa City. We have a team registered: we are called Solon Striders (Walking With Purpose). We hope many of our parishioners can sign up to walk or sponsor someone who is walking.

May- The month of Mary, Our Heavenly Mother. Mother's Day

June- Father's Day month, St. Mary Choir is traveling to Italy to sing at 5 different venues.

Respectfully submitted by:

Bonnie Mattaliano