

St. Mary's Parish Pastoral Council

Minutes from Business Meeting

October 21, 2019

6:31 pm - President Alan Wieskamp called the meeting to order.

6:32 – **Opening Prayer**- The Vision Statement and 2020 prayer was read.

6:34 - **Roll Call**- June Maiers – by sign in.

Present Members: Fr. Charles Fladung, Alan Wieskamp, Nick Jedlicka, Mike Montgomery, Marianne Harney, Jeff Geistkemper, June Maiers, Carole Martin, Adam Haluska

6:35 - **Motion to approve amended minutes**- Moved by Fr. Charles, 2nd by Mike, Unanimous Approval. (7)

6:37 – **Lightning round - Commission reports:**

- Faith Formation – Fr. Charles
 - Efforts being made to make certain we are compliant with Virtus, and that all volunteers are up to date on training.
 - Confirmation class - checking to make certain material is compliant and planning on moving to a 2 year program.
 - Working on adding material for 2nd grade.
 - Could use more catechists for subs. Requests have been added in the bulletin.
 - Confirmed 34 candidates last weekend.
 - RCIA
 - 8 candidates are in various formation stages (including one adolescent).
 - Moving to a full year model instead of September to Easter
 - Marty Kelchen, Father, and Deacons handle the classes, but could use more help
- Church Life – Alan reporting from Dwayne Klouda
 - Working to get group more active again.
 - Will speak with Mark Roskopf to discuss planning events.
 - Considering card parties, suppers, etc.
- Social Action – per email from Bonnie Mataliano.
 - Culture of life dinner is on 10/26.
 - March for Life is ongoing
 - Santa Breakfast scheduled for 12/8
 - On All Saints' Day, Brandon Nitche and KC's will have tables set up for info on saints.
- Helping Hands Helping Hands- Marianne Harney – met prior to this PC meeting:
 - Have been handling several receptions including Fr. Charles' installation on 9/15, and confirmation on 10/13.
 - Will have a reception for All Soul's day on Saturday after mass and have sign-up sheets in the gathering space for folks to provide cookie and bars.
 - Only received one application for the two \$500 scholarships given to college sophomores.
 - Harvest Festival was very successful.
 - Next meeting will be on 11/18.
- Liturgy Commission – highlighted items discussed - June Maiers (see minutes at end.)
 - Meeting was held on 10/14/2019.
 - Fr. Charles' Installation Mass and reception
 - Confirmation Mass and reception
 - ADA kickoff coming at the end of the month
 - All Saints' Day and All Souls' Day.
 - Veterans' Day
 - Christ the King – last Sunday of Liturgical year. Missalettes to be switched
 - Immaculate Conception – no Holy Day outside of Sunday Mass this year.
 - Church flowers and decorating discusses

- Liturgical ministries and ministry training
 - Change to beginning of Mass to welcome those around us.
 - Ecumenical service will held here at St. Mary. May ask Helping hands to assist.
 - Christmas: considering holding the 5 PM Christmas Eve mass in the SHS auditorium.
- Family Life – no report
 - Knights of Columbus – Mike & Alan
 - \$500 donated to Fr. Otunga’s program for education of women in Africa.
 - Some KC’s will be trained as altar servers
 - Ongoing need for volunteers to work the Kinnick Brat tent for home football games.
 - Considering idea of having a tailgate to sell the brats here at the church perhaps at an away football game.
 - Dave Fetzer, Culture of Life chair, came and spoke
 - 2 more sets of the crosses for ill parishioners have been handed out.
 - Have donated to a seminarian student.
 - Helped grill food for the Faith Formation cook out.
 - Installation of officers still needs to happen.
 - Parish Nurse – no report.
 - Flu shot clinic was held

07:10 – General Discussion

- Liaisons – Carole Martin would be liaison for Stewardship
- Stewardship
 - Mark Sovers was contacted and is excited to take on the commission.
 - Mark is in the planning stages and has some ideas on how to proceed.
 - Need to determine how involved PC will be.
 - Father related that following the stewardship guide can bring much grace and joy.
 - Jeff’s statement from last meeting was repeated: If everyone would pick one thing and do it, we would have a great situation.
 - We need to invite Mark to the next meeting.
- Shared reading:
 - Will only be discussed at work sessions.
 - Read through end of Chapter 2 for next work session.
 - Need to be clear in the meeting invitation as to which it is, and if commissions heads are expected to attend if possible.
 - Fr. Charles will check with Lindsey about a good book we could read on as a group.
- KC-s need to give Bob Huber a checklist so they can get into the church, and needed rooms when they are running an event.
- Weddings
 - Have been occasions where the hall/church were a mess after a wedding.
 - Wedding coordinator position was discussed.
 - Perhaps need to have some of PC meet with JoEllen and Bonnie to see if we need to charge or charge more for a cleaning deposit.
 - Adam and Carole volunteered to meet with Father and JoEllen.
 - She is a convert to the faith
 - Brings much enthusiasm and compassion to the role.

7:34 – **Next Meeting:** Monday, November 18, 2019, at 6:30 PM.

7:35 – **Closing prayer** – Diocesan prayer for vocations.

7:36 – **Adjourn**

Liturgy Commission
10/14/2019 Minutes

1. Opening Prayer.
2. Recap events
 - A. Feast of the Assumption
 - Some individuals commented at the evening Mass that they would like more music, i.e. entrance song, responsorial, etc. Cantors can be assigned.
 - B. Fr. Charles' installation
 - Many folks were out of town due to Iowa/Iowa State ame
 - Bishop picked the date so it wasn't movable
 - Need to have Altar servers come at least 45 minutes early when Bishop is saying Mass as ones who came later didn't have time to get training and could not serve.
 - Reception was great
 - C. Confirmation
 - 34 students were confirmed
 - Great turn out. Church was full with folks sitting in gathering space.
 - Might need to suggest to Bishop to use less incense.
 - Reception was wonderful. Treats & reception provided by Helping Hands.
 - D. ADA kickoff
 - Kicked off in church the 1st two weekends of October.
 - Requirement for our parish is \$72K. We currently have \$10K.
 - 199 households of 700 families support this.
3. October:
 - A. Month of the Holy Rosary –
 - KC's/Dennis sent out sign up genius for rosary leaders at October Masses.
 - Picture of Mary in church
 - B. Domestic Abuse Awareness Month
 - Event this Thursday at Methodist Church
 - C. Respect Life Month
 - Culture of Life Dinner will be on 10/26 in the church.
 - D. Extraordinary Mission Month -
 - October 20 – World Mission Day – envelope in parish giving packets.
4. Upcoming liturgy celebrations/dates:
 - A. 11/01/2019 - (Friday) All Saints - Holy Day of Obligation
 - Masses will be at 7 AM and 6:30 PM.
 - Chuck will take care of music.
 - Will need ministry volunteers for the 6:30 PM Mass. Will send emails via MSP.
 - Deacons will take care of getting volunteers, for the morning Mass.
 - B. 11/02/2019 – (Sat) All Soul's Day (Kathy Hirl handling)
 - Will have the All Soul's observance at the 5:00 PM Saturday evening Mass.
 - Will have a reception with cookies for all who attend Mass.
 - Helping Hands will do the reception.
 - Kathy and Judy will take care of decorations, and candles for families.
 - After the homily, will announce names and light a candle for each parishioner who has passed in the last year. A bell will be rung after each name as well.
 - Families were notified by Kathy about event. Each family gets a candle afterwards.
 - Kathy will get in bulletin for a couple of weeks.
 - C. 11/03/2019 - Daylight Savings Time ends

- D. 11/09 & 11/10/2019 – Veteran’s Day observance at Masses.
 - Knights will take care of cookies (Saturday) and donuts (Sunday) that weekend.
 - Lapel pins will be given out.
 - Veterans will be called up front and blessed at all Masses that weekend.
 - Flowers have been ordered.
 - Judy and Kathy will set up the lobby.
 - Had 52 veterans receive pins last year.

- E. 11/24/2019 - Christ the King - Last Sunday of Liturgical Year
 - Normally date of ecumenical service.
 - Fr. Charles will talk to other pastors.
 - Chuck will need to work with other music directors
 - About 50 people attended in the past.
 - Soup supper first then prayer service after.

 - Advent switch out of Church missalettes needs to after 10:30 mass on 11/24.
 - Vision 20/20 prayers need to be put in new missals before this date.
 - After the 10:30 Mass, Fr. will ask members of the congregation to bring books to the back and help with the switch out.

- F. 11/30 /2019 – Cake reception for the Hirls’ 50th Anniversary after 5PM Mass.

- G. 12/01/2019 - First Sunday of Advent
 - Fr. Charles prefers that we use a table Advent Wreath instead of one hung from the ceiling.
 - June will talk to Helping Hands about new wreaths for table.

- H. 12/08/2019 – Immaculate Conception – (There is no Holy Day of Obligation this year, as the Holy Day falls on the weekend.)

- I. Christmas Masses – days and times. Currently plan for the same days and times: Christmas Eve at 5PM and 10PM. Christmas Day at 9AM.

5. Church decorations & flowers

- Still working on finding a replacement to handle Christmas, Palm Sunday, and Easter. Have not had any willing to step in yet. Janet Ludtka is a potential candidate.
- Judy and Kathy doing wonderful job with flowers and plants in church

6. Mass ministry

- A. Changes for Eucharistic ministers with 2 in front center has been working well.
- B. Father has no other changes at this time.
- C. Need to send reminder to EMHC’s to wear crosses. Need to research a better solution to making the crosses accessible.
- D. Recruitment
 - Need more sacristans especially at 10:30. June sent Nichol info to put in the bulletin for next weekend. Will be down to 3 for 10:30 Mass next month.
 - Will continue to add notes to bulletins regarding other ministries, description of ministry, and who to contact to get signed up.
 - Need more servers as well. Hope to get more at upcoming training.

- E. Little Lambs Nursery – any update? Megan Laing has been the individual in charge. See if Jeri Bollwit has any update on this.

- F. Altar servers
 - Altar servers’ excursion was 08/25/2019 to a Kernel’s game.
 - Training coming up on 10/16.

- Update on having some of the Knights learn to do altar serving in the event we have no servers at a Mass? – table until next meeting. Dennis Uhl is aware of it and is willing to train.
7. Change to beginning of Mass: To greet and welcome each other. Fr. Charles has started to do this. Makes new parishioners and visitors feel more welcome.
 8. Other items/discussions?
 - Reminder - need to get the No Parking signs set out (stored in the ushers closet) if there are SHS events going on when we have Masses or other events at the church. Parish Council is handling this.
 - Church office staff changes.
 - Nichole Wander is new office manager/secretary.
 - Blake Newell has been hired as assistant Youth Minister
 - JoEllen Ritchie is staying.
 9. Next meeting – 11/21/2019.
 10. Closing prayer.